

GENERATOR TESTING COORDINATOR

If you qualify for this position, please e-mail your resume or internal application to careers@fibrebond.com.

JOB SUMMARY

Responsible for testing generators. Requires basic math skills, electrical, mechanical aptitude, ability to read blueprints, and high level of problem-solving ability. Performs multiple routine or semi-complex tasks and troubleshoots more complex tasks with independent exercise of judgment. Performs duties with little to no supervision. Assists the director in development and training of employees in the conduit, electrical and generator testing operation.

ESSENTIAL FUNCTIONS

1. Reads and interprets blueprints and wiring diagrams, with no supervision.
2. Installs complex conduit configurations per blueprint specification using appropriate tools.
3. Monitors process of generator installation and wiring.
4. Performs operational audits and inspections to ensure quality.
5. Communicates nonconformance items to QA team.
6. Computer skills required.
7. Works well with customers.
8. Reads blueprints to determine placement of wire.
9. Positive attitude.
10. Installs wiring for generators.
11. Performs operational checks to ensure quality and employee proficiency.
12. Safely and correctly connects load cables to generator to load bank.
13. Safely and correctly connects batters and fuel to generator.
14. Safely connects cables to high voltage transformer.
15. Program generator control panels.
16. Operates other testing equipment including fluke meter, dranetz meter, load bank and high voltage transformer.
17. Performs routine maintenance of testing equipment.
18. Responsible for developing test procedures for generators.
19. Responsible for documenting generator test results.
20. Performs other tasks as assigned by supervisor.

QUALIFICATIONS AND SKILLS

1. Three to five years' experience testing generators.
2. Experience programming generator control panel.
3. Experience operating other testing equipment including but not limited to fluke meter and dranetz meter.
4. Experience with medium and high voltage generators.
5. Must demonstrate basic math skills and the ability to read a tape measure.
6. Must demonstrate mechanical aptitude.
7. Ability to read blueprints.
8. Ability to communicate effectively, both oral and written.
9. Good judgment and attention to detail.
10. Ability to read, comprehend and assimilate information.

11. Ability to maintain satisfactory working relationships and interact effectively with all levels of employees. Must be a team player.
12. Ability to maintain confidentiality of trade secrets.
13. Strong electrical safety knowledge, training in NFPA 70E.
14. Ability to deal professionally with customers throughout testing procedures.
15. High School diploma or GED required.
16. Degree in applicable subject from a 2- or 4-year accredited school is preferred.
17. Experience in power generation/distribution a plus.